

ITAWAMBA

COMMUNITY COLLEGE

Student Consumer Information and How to Obtain It

Students seeking assistance obtaining student consumer information should contact the following:

Fulton Campus

- Candace Thomas, 662.862.8261, cdthomas@iccms.edu
David C. Cole Student Services Building - Financial Aid office

Tupelo Campus

- Nima Bailey, 662.620.5318, nlbailey@iccms.edu
Student Services Building - Financial Aid office

Paper copies will be available upon request.

1. Rights under Family Education Rights and Privacy Act (FERPA) - Rights and procedures for inspection, access, amendment and disclosure of student's education records and rights to file a complaint of alleged school failure to comply with FERPA requirements. This information may be obtained at <http://www.iccms.edu/Portals/0/Docs/Information/policies/FamilyEduRights.pdf>, then Federal Regulations and Compliance. A paper copy may be obtained from Robert Solomon in the office of Admissions/Registrar located in the Administration Building, Fulton Campus.
2. FFEL/Direct Loan (Student Loan) deferments for Peace Corps or volunteer service - Information for deferment from student loan payments for students who serve in the Peace Corps, Domestic Volunteer Service Act of 1973 or serve for a tax-exempt organization in the field of community service.

This information may be obtained from the Department of Education at <https://studentloans.gov>, or a paper copy may be obtained from Candace Thomas in the Financial Aid office located in the David C. Cole Student Services Building on the Fulton Campus.

3. Available Financial Assistance - a description of all available Federal, state and institutional financial aid programs, application forms and procedures, student eligibility and selection criteria, amounts available, criteria for continued eligibility, satisfactory academic progress standards, disbursement dates and methods, rights and responsibilities of students receiving Title IV student financial aid, student loan information and regulations, student loan entrance counseling information, college work study conditions and student loan exit counseling information. This information may be obtained at <http://www.iccms.edu/FinancialAidPrograms>, or a paper copy may be obtained from Candace Thomas in the office of Financial Aid located in the David C. Cole Student Services Building on the Fulton Campus. Also access Federal Student Aid at <https://studentaid.ed.gov>.
4. Institutional Information –
 - a. Cost of attending school and school refund policy - This information may be obtained at <http://www.iccms.edu/CollegeCost> and <http://www.iccms.edu/Portals/0/Docs/Information/policies/PaymentofFeesandExpenses.pdf> for the school charges and fees and the Refund Policy or in the Itawamba Community College *Catalog*. Additional costs for specific programs may be obtained from the program director and at www.iccms.edu, "Programs of Study."
 - b. Requirements for officially withdrawing from school - This information is in the Itawamba Community College *Student Guide* and the Itawamba Community College *Catalog*. Contact the office of Admissions/Registrar at 662.862.8032 or <http://www.iccms.edu/Publications>.

- c. Return of Title IV (Federal Student Aid) grant and/or loan assistance by students who withdraw from school - students who withdraw from school may have to return Title IV Aid to the school. This information may be obtained at <http://www.iccms.edu/Portals/0/Docs/Information/policies/TitleIVAidWhenaStudentWithdraw.pdf>, or a paper copy may be obtained from the Director of Financial Aid in the Financial Aid office located in the David C. Cole Student Services Building on the Fulton Campus or in the *Student Guide*.
 - d. Information regarding the school's academic programs, High School Equivalency program, instructional, laboratory and other academic school facilities and faculty and instructional personnel. This information may be obtained at <http://www.iccms.edu/> or in the Itawamba Community College *Catalog*.
 - e. School Accreditation - The college accrediting agency information is located in the Itawamba Community College *Catalog* or at <http://www.iccms.edu/Accreditation>. See the Vice President of Instructional Services located in the Administration Building on the Fulton Campus or call Dr. Michelle Sumerel at 662.862.8050 for information and to file a complaint.
 - f. Special services and facilities for disabled students - This information may be obtained at <http://www.iccms.edu/Disability> or in the Itawamba Community College *Student Guide*.
 - g. Enrollment in a study abroad program approved for credit may be considered enrollment at the school for the purpose of applying for Title IV (Federal Student Aid) assistance. Contact the ICC Financial Aid office at 662.862.8220.
 - h. Academic Satisfactory Progress Standard - See the ICC *Catalog* under "Academic Probation and Dismissal."
 - i. Student loan borrowers will be notified by email within 14 days of disbursement of student loan funds to their account. Students can cancel the loan by contacting the ICC Financial Aid office. Students can check their student loan status and history on the school portal. Information on repayment, deferment and forbearance can be found at <https://studentloans.gov>
 - j. Federal Student Aid Satisfactory Academic Progress Policy can be found at <http://www.iccms.edu/Policies>. Paper copies are also available in the ICC Financial Aid office on both the Fulton and Tupelo campuses.
 - k. Exit Loan Counseling Requirements can be found at <https://studentloans.gov>.
 - l. Entrance Loan Counseling Requirements can be found at <https://studentloans.gov>.
5. Completion/Graduation Rates and Transfer Rates - Completion or graduation rates and transfer-out rates for certificate- or degree-seeking, full-time undergraduates; this information may be obtained from the Director of Institutional Research and Accountability located in the Administration Building on the Fulton Campus or contact Elizabeth Edwards at 662.862.8265 and at <http://www.iccms.edu/CHIEF>.
 6. Campus Security Report – Procedures for Campus Security warnings, Emergency Information Alerts and announcements can be found at <http://www.iccms.edu/Safety>. Statistics for the past three years for occurrences on or near campus for various crimes, including crimes of prejudice (hate crimes) and liquor, drug and illegal weapon violations; institution crime reporting and response policies; campus security and access; campus law enforcement policy and personnel; crime prevention; crime monitoring and crime preventative programs available for students (the law enforcement authority of campus police has a working relationship with state and local law enforcement agencies including agreements and crime reporting encouragement policies) may be obtained from Ricky Brasel in the office of Campus Police located on the Fulton Campus or at <http://www.iccms.edu/Safety> or <http://ope.ed.gov/campusafety>.
 7. Report on Athletic Program Participation Rates, Equity in Athletics and Financial Support Data - Number of male and female undergraduate athletes, team sports of participation, information regarding number of participants, expenses, head and assistant coaches and financial information including revenues and expenses of various team sports, scholarships, recruiting expenses and coaches' salaries. This information may be obtained from the Athletic Director located in the Davis Event Center and from the Business office

on the Fulton Campus or at <http://ope.ed.gov/athletics>. Graduation and completion rates of student-athletes can be obtained by contacting the Athletic Director in the Davis Event Center on the Fulton Campus or calling 662.862.8097 or at <http://www.iccms.edu/CHIEF>.

8. Drug Free Schools and Communities Act and Drug Free Workplace:
 - Standards of conduct clearly prohibit, at a minimum, the unlawful possession, use or distribution of drugs and alcohol by students and employees on the school's property or as part of the school's activities.
 - Sanctions will be imposed under local, state and Federal law for unlawful possession, use or distribution of illicit drugs and alcohol.
 - Drug and alcohol counseling, treatment or rehabilitation programs are available to students and employees.
 - There are health risks associated with the use of illicit drugs and alcohol.
 - The school will impose sanctions on students and employees for violations of the standards of conduct (consistent with local, state and Federal law) and employment and referral for prosecution.
 - Students convicted of the sale or possession of illegal drugs may lose eligibility for Federal student aid.

This information may be obtained at:

- [Drug Free Schools and Communities Act of 1989](#),
- [Housing and Residence Life Overview](#),
- [Employee Handbook](#), or
- in the [Student Guide](#).

A paper copy of the *Employee Handbook* may be obtained from the Executive Director of Human Resources in the Administration Building on the Fulton Campus, and a paper copy of the *Student Guide* may be obtained from the Dean of Students in the David C. Cole Student Services Building, Fulton Campus. The biennial review is also housed with the Dean of Students.

Itawamba Community College students, personnel and organizations are required to comply with institutional, state and Federal laws regarding the unlawful manufacture, distribution, dispensation, possession or use of a controlled substance, illegal drugs and/or drug associated paraphernalia except as expressly permitted by law. All violations will be presented to the appropriate authorities for prosecution. Any drug conviction while receiving Federal student aid could result in a loss of eligibility for these funds. REFERENCE; MISSISSIPPI CODE 1972 ANNOTATED OR UNITED STATES CODE.

9. Copyright Infringement - Students who distribute copyright materials, including unauthorized peer-to-peer file sharing, may be subject to civil and criminal liabilities. Further information can be found at http://www.iccms.edu/Portals/0/Docs/Information/policies/copyright_p2p_policy.pdf.
10. Student Body Diversity Report - In the categories of gender and ethnicity of enrolled, full-time students who receive Federal Pell Grants may be obtained from the Director of Institutional Research and Accountability located in the Administration Building on the Fulton Campus or contact Elizabeth Edwards at 662.862.8265 or at <http://www.iccms.edu/CHIEF>.
11. Graduate Placement Report - This information may be obtained from the Director of Institutional Research and Accountability located in the Administration Building on the Fulton Campus or contact Elizabeth Edwards at 662.862.8265. For types of employment available to graduates of these programs, contact the respective program director. The program director with contact information may be found at www.iccms.edu, then click "Programs of Study" and locate the specific program or at <http://www.iccms.edu/CHIEF>.

12. Fire Safety Report - Fire safety practices and standards of the College may be found in the Residence Hall Rules and Regulations handbook. This handbook may be obtained in the Housing office, David C. Cole Student Services Building, Fulton Campus or at <http://www.iccms.edu/Housing>. The fire safety statistics report obtained in the Housing office, David C. Cole Student Services Building, Fulton Campus or at <http://www.iccms.edu/Safety>. The fire log may be reviewed in the Housing office, David C. Cole Student Services Building, Fulton Campus.
13. Retention Policy - The Retention rate of certificate- or degree-seeking, first-time, full-time undergraduate students may be obtained from the Director of Institutional Research and Accountability located in the Administration Building on the Fulton Campus or contact Elizabeth Edwards at 662.862.8265 or at <http://www.iccms.edu/CHIEF>.
14. Vaccination Policy - ICC does not have a vaccination policy for all students. However, students admitted to an ICC healthcare professional program require certain vaccinations, in addition to other admission requirements specific to each healthcare program. Prospective students may review these requirements, as well as faculty contact information, at www.iccms.edu by clicking on the respective program of study and/or calling 662.620.5200 for more information.
15. Transfer of Credits and Articulation Agreement - Information pertaining to transfer credits into Itawamba Community College can be found in the ICC *Catalog* under General Admission Requirements. Further information can be found by contacting the ICC Registrar/Director of Admissions at 662.862.8032. Transfer-out credits are determined by the articulation agreement between the Mississippi Trustees of the State Institutions of Higher Learning and the Mississippi Community College Board. A copy may be obtained at http://www.mississippi.edu/oasa/articulation_agreement.asp or the office of the Vice President of Instructional Services at 662.862.8050.
16. Missing Persons Policy - This information can be found by contacting the Dean of Students at 662.862.8271 or Campus Police at 662.862.8318 or emergency 662.862.8300 at <http://www.iccms.edu/Safety>.
17. Disclosure of reimbursements for service on advisory boards - ICC Financial Aid employees do not receive any compensation or reimbursement for serving on any lender, servicer or guarantor advisory boards.
18. In-State Tuition Rates for Armed Forces Members and Their Families - ICC will charge a member of the armed forces who is on active duty for a period of more than 30 days and whose domicile or permanent duty station is in Mississippi, his or her spouse or his or her dependent children in-state resident tuition. In addition, if a member of the armed forces who is on active duty, his or her spouse or his or her dependent child pays such an in-state tuition rate, ICC will allow the individual to continue to pay such a rate as long as the individual is continuously enrolled, even if there is a subsequent change in the permanent duty station of the member to a location outside of the state.

Section 702 of the Choice Act requires the VA to disapprove programs at an IHL if the institution charges qualifying Veterans and qualifying family member's tuition and fees in excess of the rate for resident students for terms beginning after July 1, 2015. For additional information see <http://www.iccms.edu/VeteransBenefits>.

19. Voter Registration information and an online application can be found at <http://www.sos.ms.gov/Elections-Voting/Pages/Voter-Registration-Information.aspx>

20. Results of Disciplinary proceedings concerning crimes of violence or non-forcible sex offenses must be disclosed to the victim upon receipt of written request or to the next of kin via written request if the victim dies. Contact the Dean of Students at 662.862.8271 for more information.
21. Emergency Response and Evacuation Policy - See <http://www.iccms.edu/Safety> for phone numbers and see <http://www.iccms.edu/Portals/0/Docs/Services/Security/EmergencyInfo.pdf> for procedures and practices.
22. Education outcomes, completion, graduation rates disaggregated by gender, major racial/ethnic sub-groups, recipients of Title IV aid and recipients of neither Pell nor FFELP/Direct loan. This information will be available soon through the office of Institutional Research, Effectiveness and Accountability on the Fulton Campus at 662.862.8265 or at <http://www.iccms.edu/CHIEF>.
23. Returning service members will be promptly readmitted to the same program at the same enrollment status with the same number of completed credit hours and same satisfactory academic progress standing and the same tuition and fees. In addition, ICC will make reasonable efforts to help the student prepare to resume the program. Students should contact Veterans' Officer, Mandy Moore at 662.862.8283. Students should provide a copy of their DD214 and provide notice of intent to return no later than three years after completion of the period of service or two years after the end of period necessary for recovery from service-related injury or illness.

Disclaimer: At the time of publication the information contained in this document was believed to be true and accurate. For the most current information, see the ICC Policies and Procedures at <http://www.iccms.edu/Policies> or contact the ICC Financial Aid office at 662.862.8220.

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